# Master of Science (M.S.)

## Degree Program

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<tbody>
<tr>
<td>Minimum 24 units with 3.0 cumulative GPA:</td>
<td>Find a research advisor. See Tips on the reverse side.</td>
<td>1. Decide on Thesis committee.</td>
<td>See Plan I or Plan II Thesis? on the reverse side.</td>
<td>EECS Exit Survey (link through website below).</td>
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<tr>
<td>- 10 units of 200-level EECS courses (not 298 or 299)</td>
<td>Complete a research project.</td>
<td>2. For Plan II, Departmental form only.</td>
<td>Filing instructions on website below.</td>
<td>Commencement Participation Form (also available on the website below).</td>
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<tr>
<td>- 4-10 units of 299 for PLAN I OR 3-6 units of 299 for PLAN II</td>
<td></td>
<td>3. For Plan I, departmental and Graduate Division's forms.</td>
<td>Signature page and abstract to Staff Graduate Advisor.</td>
<td>Diploma through the Registrar's Office.</td>
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<td>- Remaining units can be 100- or 200-level courses from any department (as approved by your advisor).</td>
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<td>All courses should be taken for a letter grade except 299s, which are taken as S/U. No credit for D+ or below.</td>
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## Tasks & Policies You Should Know *

1. Decide on the thesis committee.
2. For Plan II, Departmental form only.
3. For Plan I, departmental and Graduate Division's forms.

## People & Offices You Should Know *

- **Research Advisor**: See Tips on the reverse side.
- **Staff Graduate Advisor** (Michael Sun, 205 Cory)
- **Co-Advisor** (optional)
- **CSS Team 2** (199M Cory)

* Details and forms can be found at: [http://www.eecs.berkeley.edu/GradAffairs/msstuds.shtml](http://www.eecs.berkeley.edu/GradAffairs/msstuds.shtml)
Plan I or Plan II Thesis?
Most EECS M.S. students submit a Plan II thesis report. You can learn more by reading the Graduate Division’s guide and/or the EECS Graduate Handbook under Degree Programs 5.2.6. Filing instructions website.

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<tr>
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<th>Plan I</th>
<th>Plan II</th>
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<tbody>
<tr>
<td><strong>Coursework</strong></td>
<td>4-10 units of 299</td>
<td>3-6 units of 299</td>
</tr>
<tr>
<td><strong>Advance to Candidacy</strong></td>
<td>Department form + University form</td>
<td>Department form only</td>
</tr>
<tr>
<td><strong>Thesis Committee</strong></td>
<td>3 members</td>
<td>2 members</td>
</tr>
<tr>
<td><strong>Thesis Format</strong></td>
<td>University format (specific)</td>
<td>Department format (flexible)</td>
</tr>
<tr>
<td><strong>Thesis Availability</strong></td>
<td>University Library + EECS Website</td>
<td>EECS Website</td>
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Useful Policies and Forms Available Online:
http://www.eecs.berkeley.edu/GradAffairs/msstuds.shtml

Tips on Finding an Advisor
Peruse websites and publications to learn about faculty research interests and projects. Then discuss opportunities in office hours or by setting up a meeting (email usually works best, but use other means if you do not get a response). You may also consider starting a conversation about research with one of your instructors, perhaps during office hours or after a lecture. Seminars are another opportunity not only to learn about technology and science but also to meet fellow grad students who can tell you about their experience and introduce you to faculty they are working with. Many groups hold regular meetings where you can get to know team members and their projects. Ask a professor or one of his/her students if you may attend the group meeting. Contact your temporary advisor or Staff Graduate Advisor if you have questions or have not made contact with prospective thesis advisors by the end of the first semester. Inform Jenn Gardner (JennG@eecs) when you have found a permanent advisor and also if you change your advisor (yes, it happens and is OK).

Semester 1
- Submit your Proposed Course List by the end of the 2nd week of classes with your temporary faculty advisor’s signature.
- Enroll in a minimum of 12 units.
- Find a research advisor and have him/her email your Staff Graduate Advisor to confirm.

Semester 2
- Enroll in a minimum of 12 units.
- Continue your research.
- Complete Annual Student Review.

Semester 3
- Enroll in a minimum of 12 units.
- Advance to Candidacy
  1. Decide on your thesis committee.
  2. Submit an updated departmental Advance to Candidacy Form with research advisor’s signature to your Staff Graduate Advisor by the end of the 2nd week of classes.
  3. For Plan I, also submit the Graduate Division’s Advance to Candidacy form to your Staff Graduate Advisor.
- Complete Annual Student Review.

Semester 4
- Enroll in a minimum of 12 units OR apply for filing fee.
- Advance to Candidacy
- File your thesis or report according to your Plan’s guidelines.